



UPWARD BOUND PROGRAM

STUDENT APPLICATION

Submit your application by mail or fax to:

The FCEA Upward Bound Program
16241 Wausau Avenue
South Holland, Illinois 60473
Fax: (708) 210-1866

Please provide the following with your completed application:

1. Current Report Card/Transcript
2. Signed IRS 1040 forms or signed request for Transcript of Tax Return Form (4506-T)
3. School Attendance Record
4. Power School Log In Information (if applicable)

Interviews will be scheduled upon receipt of your completed application

If you have any questions about this application or the program, please call the Upward Bound office at (708) 210-1771 ext. 16

What is Upward Bound?

Upward Bound is a college preparation program funded by the U.S. Department of Education. Upward Bound is a supportive program that identifies, motivates and prepares eligible students to complete high school, enroll in, and graduate from institutions of post-secondary education. Students who complete the Upward Bound program have a higher graduation rate from college, when compared to students who do not participate in Upward Bound.

What commitments must I make?

You should be willing to actively participate in both the academic year and summer component of the Upward Bound program until graduation from high school.

Academic Year (September through May)

During the academic year, you will be responsible for attending monthly meetings. The meetings will be designed to improve your appreciation of learning while increasing your academic knowledge and skills in the areas of math, science, English and ACT/SAT preparation. Free tutoring will also be provided to assist you in academic areas where you might be experiencing difficulties. You will begin setting personal, academic and career goals that include planning for college, study skills development, test preparation, and career exploration. Opportunities to visit college campuses, participate in cultural activities and field trips, and attend special events will be also a part of your academic year experience.

Summer Residential Program (June through July)

The summer non-residential program is an academically intensive six-week program that will provide you with unique opportunities to experience a wide range of educational, personal development, and social activities. You attend classes in Science, English, Math, Foreign Language, and other exciting subjects at a selected University Monday-Thursday. On Fridays you will go on a cultural field trip. You will also attend an exciting college tour trip during the last week of the summer program visiting colleges and universities out of state.

What does it cost to join Upward Bound?

Upward Bound is FREE of cost. This includes but is not limited to: tutoring sessions, classroom instruction, college visits and trips. A small stipend check will also be given to each student on a regular basis. Criteria for receiving the stipend are full participation in all Upward Bound activities and good standing within the program.

How can I become eligible to participate in Upward Bound?

1. A desire to attend a college or university and a willingness to do whatever it takes to make this dream come true;
2. A definable academic or personal development need for the program (i.e. a challenging academic environment, tutoring, career exploration, study skills, goal setting, motivation and encouragement);
3. Classification as a high school freshman (9th), sophomore (10th), or junior (11th).
4. The willingness to make a long term commitment to the program. You are expected to remain involved until your graduation from high school;
5. Demonstration of high academic ability and/or potential;
6. Completion of Algebra I or the intention to complete Algebra I by the end of your 9th grade year;
7. Ability to secure transportation to all required academic year Saturday sessions and summer sessions at FCEA (Upward Bound will do as much as possible to help organize carpools, etc.);
8. You **MUST** meet at least one of the two criteria below to be eligible for membership:
 - Be a potential first generation college student. A student is considered first generation if neither parent or guardian with whom the student lives has not completed a four year college degree;
 - The student's family meets the federal income guidelines. The guidelines look at both the "taxable income" (Line 43 on the IRS 1040, Line 6 on the 1040EZ, line 27 on the 1040A forms) of the parent/guardian that the student currently lives with, and the number of people in the household. Any student applicant that is currently in foster care is automatically income eligible.



TRiO Participant Application

Please Type or Print in Blue or Black Ink.

PROGRAM:	<input type="checkbox"/> Educational Talent Search	<input type="checkbox"/> Upward Bound
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STEP 1 - STUDENT INFORMATION

Last Name: <input style="width: 100%;" type="text"/>		First Name: <input style="width: 100%;" type="text"/>		Middle Initial: <input style="width: 50%;" type="text"/>
Street Address: <input style="width: 100%;" type="text"/>				Apartment#: <input style="width: 50%;" type="text"/>
City: <input style="width: 50%;" type="text"/>	State: <input style="width: 20%;" type="text"/>	Zip: <input style="width: 20%;" type="text"/>	E-Mail: <input style="width: 100%;" type="text"/>	
Phone Numbers: (H) <input style="width: 50%;" type="text"/> (W) <input style="width: 50%;" type="text"/> (C) <input style="width: 50%;" type="text"/>		School/College currently attending: <input style="width: 100%;" type="text"/>		
		School Student ID# (if applicable): <input style="width: 100%;" type="text"/>		
Social Security Number: <input style="width: 100%;" type="text"/>		Grade Level: <input style="width: 50%;" type="text"/>		G.P.A.: <input style="width: 50%;" type="text"/>

STEP 2 – STUDENT INFORMATION

Ethnicity: <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Black or African American <input type="checkbox"/> More than one race <input type="checkbox"/> Hispanic or Latino		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date: ____/____/____ Age: _____
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STEP 3 – STUDENT INFORMATION

Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	Enter Permanent Resident Alien Number: <input style="width: 100%;" type="text"/>
If you are not a U.S. Citizen, are you a Permanent Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	

STEP 4 – PARENT INFORMATION

Has your father received/earned a four-year degree? If yes, name of school _____ <input type="checkbox"/> Yes <input type="checkbox"/> No	Has your mother received/earned a four-year degree? If yes, name of school _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
Which parent did you regularly reside with and receive support from during your childhood (i.e., until you were 18 years old)? <input type="checkbox"/> Mother <input type="checkbox"/> Both Mother and Father <input type="checkbox"/> Father <input type="checkbox"/> Neither Mother nor Father	

STEP 5 – STUDENT INFORMATION

If you are at least 24 years old, ignore the questions in STEP 5 and skip ahead to STEP 6.
 If you are less than 24 years old, answer the questions in STEP 5 and then go to STEP 6.

Are you in college and working on a master's or doctorate program (e.g., M.A., MBA, MD, JD, PhD, EdD)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you married?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have children who receive more than half of their support from you?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are both of your parents deceased, or are you (or were you until age 18) a ward/dependent of the court?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a veteran of the U.S. Armed Forces?	<input type="checkbox"/> Yes <input type="checkbox"/> No

STEP 6 – PARENT INFORMATION

You must answer the questions in STEP 6 if you are at least 24 years old or you answered **YES** to any of the questions in STEP 5.
Your parent(s) must answer the questions in STEP 6 if you are less than 24 years old and you answered **NO** to all of the questions in STEP 5.
 Note: If you are a college student and dependent on your parents (i.e., you are less than 24 years old and you answered **NO** to all of the questions in STEP 5), speak with your FCEA advisor.



STEP 6 (Continued) – PARENT INFORMATION

What is the total number of persons in your family?

Please select one of the following boxes:

My family's **taxable (not total)** income from the last calendar year was:

\$ _____, _____

(Note: Your taxable income can be found on the federal income tax return you filed for the last calendar year. On IRS Form 1040, see line 43. On IRS Form 1040A, see line 27. On IRS Form 1040EZ, see line 6. On IRS Telefile, see line K1.)

I attest that my family did not file a federal income tax return for the last calendar year. My family's income was:

\$ _____, _____

I attest that my family had no taxable income for the last calendar year.

STEP 7

Read, sign, and date.

By signing this application, you attest that all the information on this application is true. Moreover, you authorize the release of official school records to The Family Centered Educational Agency, understanding that the information in these records will be used only to assess the student's need for program services, discern his/her educational progress, evaluate the effectiveness of program activities, and fulfill program reporting requirements. Also I authorize for any pictures/videos taken in connection with the activities of the FCEA Upward Bound Program to be used in publications. (i.e., newsletters, television, websites, presentations, magazines articles etc.)

Student's/Participant's Signature

Date: ____ / ____ / ____
MM DD YYYY

Parent's Signature

Date: ____ / ____ / ____
MM DD YYYY

(Parent's signature is required if applicant is **less than 24 years old** and answered **NO** to all of the questions in STEP 5.)

FOR OFFICE USE ONLY

The **20** _____ federal TRIO programs for low-income level for a family unit with _____ members is:

\$ _____, _____

Recommended Approval

Recommended Approval

Approved

Not Recommended

Not Recommended

Denied

Reason: _____

Reason: _____

Reason: _____

Advisor (Print Name)

Director (Print Name)

Principal Investigator or Designee (Print Name)

Advisor (Signature) (Date)

Director (Signature) (Date)

Principal Investigator or Designee (Signature) (Date)

Date of Application Entry into Database: ____ / ____ / ____

Initials of Data Entry Staff: _____

Eligibility: LI & FG LI ONLY FG ONLY DI ONLY DI & LI Under-represented OTHER

Project: ETS UB City UB Suburban



Form **4506-T**

(Rev. January 2010)

Department of the Treasury
Internal Revenue Service

Request for Transcript of Tax Return

▶ Request may be rejected if the form is incomplete or illegible.

OMB No. 1545-1872

Tip. Use Form 4506-T to order a transcript or other return information free of charge. See the product list below. You can also call 1-800-829-1040 to order a transcript. If you need a copy of your return, use **Form 4506, Request for Copy of Tax Return**. There is a fee to get a copy of your return.

1a Name shown on tax return. If a joint return, enter the name shown first.	1b First social security number on tax return or employer identification number (see instructions)
2a If a joint return, enter spouse's name shown on tax return.	2b Second social security number if joint tax return
3 Current name, address (including apt., room, or suite no.), city, state, and ZIP code	
4 Previous address shown on the last return filed if different from line 3	
5 If the transcript or tax information is to be mailed to a third party (such as a mortgage company), enter the third party's name, address, and telephone number. The IRS has no control over what the third party does with the tax information.	

Caution. If the transcript is being mailed to a third party, ensure that you have filled in line 6 and line 9 before signing. Sign and date the form once you have filled in these lines. Completing these steps helps to protect your privacy.

6 Transcript requested. Enter the tax form number here (1040, 1065, 1120, etc.) and check the appropriate box below. Enter only one tax form number per request. ▶

- a Return Transcript**, which includes most of the line items of a tax return as filed with the IRS. A tax return transcript does not reflect changes made to the account after the return is processed. Transcripts are only available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120A, Form 1120H, Form 1120L, and Form 1120S. Return transcripts are available for the current year and returns processed during the prior 3 processing years. Most requests will be processed within 10 business days
- b Account Transcript**, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns. Most requests will be processed within 30 calendar days.
- c Record of Account**, which is a combination of line item information and later adjustments to the account. Available for current year and 3 prior tax years. Most requests will be processed within 30 calendar days

7 Verification of Nonfiling, which is proof from the IRS that you **did not** file a return for the year. Current year requests are only available after June 15th. There are no availability restrictions on prior year requests. Most requests will be processed within 10 business days

8 Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript. The IRS can provide a transcript that includes data from these information returns. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, W-2 information for 2007, filed in 2008, will not be available from the IRS until 2009. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213. Most requests will be processed within 45 days

Caution. If you need a copy of Form W-2 or Form 1099, you should first contact the payer. To get a copy of the Form W-2 or Form 1099 filed with your return, you must use Form 4506 and request a copy of your return, which includes all attachments.

9 Year or period requested. Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than four years or periods, you must attach another Form 4506-T. For requests relating to quarterly tax returns, such as Form 941, you must enter each quarter or tax period separately.

Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, **either** husband or wife must sign. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer. **Note.** For transcripts being sent to a third party, this form must be received within 120 days of signature date.

Sign Here	Signature (see instructions)	Date	Telephone number of taxpayer on line 1a or 2a
	Title (if line 1a above is a corporation, partnership, estate, or trust)		
	Spouse's signature	Date	



UPWARD BOUND NEEDS ASSESSMENT

Name _____ High School _____ Grade Level _____

Home Address _____
Street or P.O. Box# City State Zip Code

PLEASE CHECK ALL THAT APPLY. (You may check more than one in each category)

CAREER CHOICES/PLANNING:

- _____ I am undecided about my choice of career and would like assistance/information about careers.
- _____ My career choice is: _____
- _____ I would like information on the following careers: _____

TUTORIAL ASSISTANCE:

- _____ My grade point average is _____. (If unknown, contact your guidance counselor.)
- _____ I would like assistance with study skills/test taking skills.
- _____ I would like assistance with essay writing.
- _____ I would like assistance with Algebra.
- _____ I would like assistance with communication skills.
- _____ I would like assistance with preparation for the Pre-ACT/PSAT.
- _____ I would like assistance with preparation for the ACT/SAT.
- _____ I need assistance in deciding whether or not I should re-test for the ACT.
- _____ I plan to re-test for the ACT on the following date: _____
- _____ I have not taken the ACT.
- _____ I will take the ACT for the first time on the following date: _____
- _____ I would like a tutor to assist me with _____

SCHOOL CHOICE:

- _____ I would like assistance in choosing a school to attend after high school graduation.
- _____ I would like information on the following schools: _____
- _____ I plan on attending vocational/technical/trade school.
- _____ My school choice is: _____
- _____ I would like information on admission requirements for the following school: _____

FINANCIAL ASSISTANCE:

- _____ I would like financial aid assistance.
- _____ I would like information about the financial aid programs available.
- _____ I would like information about scholarships.

COUNSELING:

- _____ I would like personal counseling.
- _____ I need to talk to a counselor about a career plan.

OTHER NEEDS NOT ADDRESSED:

- _____ I need to hand in homework on a more consistent basis.
- _____ I need to learn how to take better notes.
- _____ I need to learn test taking strategies.
- _____ I need to learn how to read a textbook more effectively.
- _____ I need to have better relationships with my teachers.
- _____ I need help applying for scholarships.
- _____ I need to talk to counselors about career plans.
- _____ I need to know how to prepare for careers that interest me.
- _____ I need assistance preparing for college entrance exams.
- _____ I need to learn more about college admission requirements.



MEDICAL RELEASE FORM

The following information is requested to provide the Upward Bound staff with information necessary in the event of an accident, emergency, medical or health problems.

Student's Name _____ Parent/Guardian's Name _____

Address _____
(Number and Street/PO Box, City, State and ZIP Code)

Phone Number (H) _____ (W) _____ (Cell) _____

Relative or family friend who can be contacted in the event parents cannot be reached:

Name: _____ Phone: _____ Relationship to Student: _____

Student Medical History and Information

Medications (please list) _____

Does your child have any condition, which would interfere with his/her schoolwork, sports, or physical education (i.e. asthma, diabetes, allergies, etc.)? _____

Physician's Name: _____ Clinic Address/Phone: _____

Health Insurance Information

Insurance Company: _____ Policy/Card/ID# _____

Client ID# _____ Physician's Phone# _____

Consent or Release for Upward Bound

I, _____, am the parent or guardian of _____

I hereby consent that the above named minor has my permission to participate in the activities planned in conjunction with the FCEA Upward Bound program. I hereby recognize that there may be risks involved with respect to the activities in this program. I hereby assume such risks, and release the Family Centered Educational Agency, Inc., its agents, employees, or students of any liability. I hereby consent that such physician, hospital, or clinic may treat the said minor in response to the medical emergency. I agree to pay all medical expenses incurred.

Parent/Guardian's Signature

Date



ACADEMIC NEED FOR SERVICES

RECOMMENDATION FORM

Student's Name: _____ High School: _____

Congress established a series of programs to provide the opportunity for low-income and disabled Americans to enter college, graduate and move on to participate more fully in America's economic and social life. Upward Bound helps people from low-income households and first-generation college students prepare for higher education. This student has submitted an application for participation in FCEA's Upward Bound Program. We will use the following responses to determine academic need for the program.

In my opinion _____ the student has an academic need for one or more of the following services:
(Print Name of Person Completing the Form)

Yes	No	Service	Yes	No	Service
		Academic Tutoring			College Admissions
		ACT/SAT Preparation			Cultural Activities
		Assistance into Postsecondary Education			Financial Aid Assistance
		Campus Visits (Career Awareness)			Financial Literacy
		Core Curriculum Instruction <ul style="list-style-type: none"> • Language Arts • Mathematics • Foreign Language 			Test Taking Strategies

Could the student benefit from additional academic assistance in order to prepare for success at the post-secondary education level? ___Yes ___No

What observations can you make about the student's qualities as a person overall (i.e., peer relationships, integrity, leadership potential, etc.)? Are there any particular strengths or weaknesses of which we should be aware? (Feel free to continue writing on the back of this page).

Signature of Person Completing Recommendation

Title/Position

Date

